

AUTHOR'S GUIDELINES / TEMPLATE

1. Manuscript Preparation

Authors are advised to prepare their manuscripts carefully, following the structure and formatting style outlined below.

1.1 Manuscript Structure

Manuscripts should generally include the following sections:

Title Page

Title of the Paper (14 pt, Bold, Title Case)

Author(s) Full Name(s)

Institutional Affiliation(s)

Email Address(es)

Corresponding Author Indication (if applicable)

Abstract

Maximum of 250 words

Should summarize the purpose, methodology, key findings, and conclusions.

Use past tense and write in a single paragraph.

Keywords

Provide 3–6 keywords separated by commas.

Main Text The main text should generally be divided into the following sections:

Introduction

Review of Related Literature

Methodology

Results and Discussion

Conclusion and Recommendations

Acknowledgements

References

Use APA 7th edition referencing style.

Ensure all cited works appear in the reference list and vice versa.

2. Formatting Specifications

Element

Specification

Paper Size

A4 (210 x 297 mm)

Margins

1 inch (2.54 cm) on all sides

Font Type

Times New Roman

Font Size

12 pt

Line Spacing

1.5 lines

Paragraph Alignment

Justified

Page Numbers

Bottom centre

Headings

Numbered (e.g., 1.0, 1.1, 2.0)

Figures and Tables

Number consecutively and include descriptive captions below (for tables) or above (for figures).

3. Length of Manuscript

Full papers: 4,000–7,000 words (including references).

Short papers or reports: 2,000–3,500 words.

4. Submission Guidelines

Manuscripts must be submitted in Microsoft Word (.doc or .docx) format.

Submit via email to: jtvvetuniben.fcet@gmail.com

The file name should include the first author's surname and short title (e.g., Omorodion_Foundry_Validity.docx).

All submissions undergo double-blind peer review. Authors should remove any identifying information from the main document.

5. Ethical Considerations

Manuscripts must be original and not under consideration elsewhere.

Proper acknowledgment of sources must be made.

Plagiarism will result in immediate rejection.

6. After Acceptance

Accepted manuscripts may be subjected to minor editorial adjustments for clarity and consistency.

Authors will receive proofs for correction prior to publication.